



TE KĀPEHU WHETŪ

Navigating Māori Futures

Establishment Board of Trustees (EBoT)

Meeting Minutes

15 March 2019

Meeting Start: 1:30pm

Present: EBoT - Raewyn Tipene (Chair), James Nair, Adrian Warren, Elisa Kawiti, Kaye Taylor
Kaylem Harris (Secretary), Hoana Te Aika (Kura Teina Pouhere), Lindsay
Dunn (Kura Tuakana Pouhere)

MOE - Richard Abel (Advisor), Matiu Sword (Governance Facilitator)

Apologies: Nathan Matthews

Mihi/Karakia: Adrian Warren

Conflicts of Interest:

1. Structure – Raewyn

Raewyn presents HPMT strategic framework.

Matt and Richard unaware of new CEO requirements, correspondence & processes despite regular governance facilitation meetings. EBoT have opted for CEO secondment option 4.

Resolution 1 – That the EBoT appoint Kaye Taylor as the new Chair.

Moved: James Nair

Seconded: Adrian Warren *Carried*

Resolution 2 – That the EBoT appoint Raewyn Tipene as CEO of Te Kapehu Whetu (Tuakana).

Moved: James Nair

Seconded: Adrian Warren *Carried*

Resolution 3 – That the EBoT appoint Elisa Kawiti as the CEO of Te Kapehu Whetu (Teina).

Moved: James Nair

Seconded: Adrian Warren *Carried*

2. Previous Minutes:

Resolution 4 – That the minutes of the previous EBoT meeting held on 24 January 2019 be accepted as a true and correct record of proceedings.

Moved: Raewyn Tipene

Seconded: Elisa Kawiti *Carried*

Discussion re: alternate constitution. Matt to assist with production of proposed structure – appointment vs election.

Clarification re: Kahui Ako, Richard confirmed Whangarei Hub is different from that of the government. Concept of Kahui Ako to move away from competition to collaboration in education.

3. Finance – James

James presents operational reports for both Kura & expresses confidence in current financial positions. Timing issues pertinent to budget, not related to outstanding numbers.

Matt suggests Profit & Loss type report available to EBoT to sit over current financial reporting templates. Lindsay offers to meet with James to suggest possible layout. To be led by James to ensure compliance.

Outstanding Matters – CEO funding will come from MOE to establishment funds. James to provide process for use.

Resolution 5 – That the EBoT accept the finance reports as at 15 March 2019.

Moved: James Nair

Seconded: Raewyn Tipene *Carried*

Written Reports

4. Staffing – Elisa Kawiti

Elisa presents updated staffing report. Kaye suggests written feedback to Minister from the CEO. Kaye to make contact requesting meeting with EBoT.

Resolution 6 – That the EBoT accept the updated staffing report dated 23 January 2019.

Moved: Elisa Kawiti

Seconded: James Nair *Carried*

5. Property – Glen Sadlier

James presents property report.

Resolution 7 – That the EBoT accept the property report dated 11 March 2019.

Moved: James Nair

Seconded: Adrian Warren *Carried*

6. Kura Teina – Hoana Te Aika

Hoana presents Kura Teina report.

Resolution 8 – That the EBoT approve the kura teina report and unit allocation memo dated 4 March 2019.

Moved: Elisa Kawiti

Seconded: James Nair *Carried*

7. Kura Tuakana – Lindsay Dunn

Lindsay presents Kura Tuakana report.

Resolution 9 – That the EBoT approve the kura tuakana report dated 15 March 2019.

Moved: James Nair

Seconded: Telly Warren

Carried

Kaye to share ECE template for reporting with Pouhere.

In committee: 3:20pm – Adrian, Hoana, Richard, Matt & Kaylem depart.

